**MINUTES:**

Union Council Meeting – 07/09/2022

**Attendees**

Sol Gjoines

Foysal Mobarock

Mihaela Pecaku

Mitesh Mehta

Avnika Kuvadiya

**Apologies**  
Amanda Francis

Tae-Jean Grierson

Patricia dos Reis

Faryal Sohail

**In attendance**

[Kara Nutley](mailto:kara@ucasu.com)

Taylor Kane

1. **Approval of Minutes from last meeting (13th July)**

SG - presented minutes from last meeting

Approved by all

**2. Sabbatical Officer Report**

Sol and Foysal gave the following updates:

FM -

Attended BoS’s

Canteen Campaign - approved meal deals for students

Sabbatical officers created a welcome video and writing for the UCASU blogs

Looking into cost of living campaign

Met with UCA staff re assignment feedback and improvement on communication to students

SG -

Working on ‘SU Promotion’ campaign from the previous year. Notice boards now present on all campuses - currently being designed. These boards will promote Union work i.e. Union Council, Clubs and Soc, Advice etc.

Meeting with UCASU staff re events on campus (including night time events)

Met with UCA staff to discuss Union spaces (offices and storage), spoke about two of the bigger campaign goals (freezing fees and the guarantor scheme).

Cost of living crisis meeting - further discussion re actions needed

BoG meeting and away day

BoS and enrolment meeting attended

Plan to finish the promotion campaign, attend as many student events as possible, and discuss future campaigns with union staff.

Both reports approved by all.

**Report by:** Sol Gjøines, President Kent.

**Committees attended since last Union Council meeting:**

**Update on projects since last Union Council meeting:**

**Annual leave taken since last Union Council meeting:**

10

**Report by:** Foysal Mobarock. President Surrey

**Committees attended since last Union Council meeting:**

**Update on projects since last Union Council meeting:**

**Annual leave taken since last Union Council meeting:**

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**3. Actions from last meeting**

* *ACTION: ALL of Union Council to read Regulation 5 of the bye-laws* [*https://ucasu.com/union/how-were-run/ucasu-by-laws/*](https://ucasu.com/union/how-were-run/ucasu-by-laws/) *- action removed*
* *ACTION: Kara to bring a draft Sustainability Policy to September Union Council for approval. - not complete. to be bought to november meeting.*

**Update: This is still work in progress**

* *ACTION: Kara to contact PTOs about their aims for the year by the next meeting. - complete 10/08 - no PTO’s have completed*

**Update: PTOs were emailed 10th August to add their aims with a deadline of 2nd September. Incomplete.**

* *ACTION: Kara to circulate the draft plan for who will be presenting [at Induction Talks] and organise training through Amethyst. - training now through Kara*

**Update: Kara has contacted everyone who is to be involved and is finalising the schedule**

* *ACTION: Foysal to discuss issues [overcrowding, lack of face to face contact] with Philip Powell, Head of Business School (and Epsom Campus) on Thurs 14th July, 2pm.*

**Update: Foysal has spoken with Philip about these problems and it is being factored into the improvement of delivery Epsom. Foysal will continue to seek updates from Philip on a regular basis.**

**4. Student Experience Assembly**

It has been written into the bye-laws that a Student Experience Assembly (SEA) will exist. An advisory, not decision-making group, it will be made up of students representing areas including Commuting to Mature to LGBTQ+ Students. Union Council’s role within this will be two-fold:

* Co-opt students who put themselves forward for SEA on a first come, first served basis
* Discuss and vote on motions and campaigns that SEA members put forward.

TK - presented SEA documents sent to Union Council Chat

KN - gave a more in depth explanation

SG - positive - great diverse group

Asked all to email once they have read the documents (before next meeting)

***ACTION:***

**5. Any other business**

KN - Informing UC of the CO-OPT which will take place next meeting and how this will work.

Cost of living - KN asks the council to consider any motions to pass or work the Union should be doing.

KN notes that the sabbatical structure may need to adjust - UC will need to discuss this re sabb responsibilities. Explains portfolio rolls alongside the our current structure - possible changes to voting system

**The next meeting is Wednesday 5th October at 4pm, on Teams**